

# Family case records (GRS-2492)

## Utah General Retention Schedule

### Description

These are complete case histories created to monitor services needed and provided to families by a division office. Records include family assessments, studies, counselings, evaluations, family preservation plans, family reunification plans, and other information deemed pertinent by the caseworker.

### Retention and Disposition

Retain for 50 years, and then destroy records.

### Categories

Child and Family Services

### Effective

02/2016

### Previous Schedule Number

SG-1(1116)-34