County election ballots and returns (GRS-262)
Utah General Retention Schedule

Description
These records are election returns, and include the poll book, all affidavits of registration, the military and overseas absentee voter registration and voting certificates, tally sheets, and all ballots.

Retention and Disposition
Retain for 22 months, and then destroy records.

Appraisal
These records have administrative, and/or legal value(s).

Appraisal Note
These records have legal value based on the usefulness to document and protect the rights and interests of an individual or organization, to demonstrate compliance with laws and regulations, or to meet other legal needs. Specifically, Utah Code 20A-4-202(2)(d) & (e)(2018).

Categories
Clerk

Effective
09/2019

Previous Schedule Number
CO-14-19