**Voter registration notice (GRS-281)**

**Utah General Retention Schedule**

**Description**
These notices are sent to registered voters to check current addresses. These records include the voter's current address, voter's signature, and a listing of voters to whom notice was sent.

**Retention and Disposition**
Retain for 2 years, and then destroy records.

**Appraisal**
These records have administrative value(s).

**Appraisal Note**
Value of records is based on their usefulness for carrying out the agency's current business.

**Categories**
Clerk

**Effective**
09/2019

**Previous Schedule Number**
CO-14-38