

# Library complaints (GRS-1206)

## Utah General Retention Schedule

### Description

These records document complaints received and actions taken concerning library services including programming and material selection policies. They include complainant's name, address, and telephone number, date, explanation of complaint, and related correspondence,

### Retention and Disposition

Retain for 1 year after resolution of issue, and then destroy records.

### Categories

Municipality

Library

### Effective

06/1997

### Previous Schedule Number

MUN-25-8