

Student dropout annual report (GRS-1393)

Utah General Retention Schedule

Description

This report was required by the State Office of Education to create their annual report. In 1996, it was discontinued and the information was incorporated into the fall enrollment report. The report is used to give basic information and statistics on those who dropped out of school during the course of the school year. The information about the students includes name, address, phone number, race, sex, and grade.

Retention and Disposition

Retain for 3 years, and then destroy records.

Categories

Education

Effective

06/1997 – 09/2008

Previous Schedule Number

SD-9-6