

Student history (GRS-1499)

Utah General Retention Schedule

Description

This information includes each student's name, date of birth, parents or guardians; date student entered and exited the school and the number of days in attendance.

Retention and Disposition

Permanent. Retain for 40 years after separation. Transfer records to the archives.

Retention Justification Note

These records do not have administrative need for this information, but it should be transferred to Archives to document individual rights and as part of the historical record.

Appraisal

These records have historical, and/or legal value(s).

Appraisal Note

These records can be used to determine citizenship per the Dream Act (S. 952, H.R. 1842, S. 1258). They also have long-term historical value documenting student participation in school systems and residency.

Categories

Education

Effective

08/2013

Previous Schedule Number

SD-17-25