

Student medical log records (GRS-1502)

Utah General Retention Schedule

Description

These records are maintained to ensure that students meet mandated health requirements to attend school and to ensure that, as appropriate, medical needs are met during school hours.

Retention and Disposition

Retain for 3 years after separation, and then destroy records.

Retention Justification Note

ISIS, the statewide immunization program. Medical records are not created by the school. Schools are not health care providers and are therefore not subject to HIPAA. They maintain health or medical information, they do not create medical records.

Appraisal

These records have administrative, and/or legal value(s).

Appraisal Note

Value of records is based on their usefulness for carrying out the agency's current business.

Categories

Education

Effective

08/2013

Previous Schedule Number

SD-17-28