

Student discipline (GRS-1504)

Utah General Retention Schedule

Description

Student misconduct may be the subject of disciplinary action if the conduct disrupts the educational environment, threatens or harms persons or property, or disrupt school activities. Any record or information that is created or used to address student misconduct is included.

Retention and Disposition

Retain until resolution of issue, and then destroy records.

Retention Justification Note

UCA 53A-11-901 and 902 (2010), UCA 53A-11-907 (2013). Participants felt it important to allow the school to destroy these at any time the school feels the record has served its purpose.

Appraisal

These records have administrative value(s).

Appraisal Note

Value of records is based on their usefulness for carrying out the agency's current business.

Categories

Education

Effective

08/2013

Previous Schedule Number

SD-17-30