

# School handbook (GRS-1550)

## Utah General Retention Schedule

### Description

This handbook is an annual publication describing current school information. It is used for reference purposes. It includes a brief history of the school, student association constitution, school and district calendars, listings of student officers and teachers, school policies, and a student directory.

### Retention and Disposition

Retain permanently. Records may be transferred to the archives.

### Appraisal

These records have historical value(s).

### Categories

Education

### Effective

10/1999 – 07/2014

### Previous Schedule Number

SD-19-42