

Student cumulative records (GRS-1578)

Utah General Retention Schedule

Description

These are records maintained in the school's office on all enrolled students. They are used to document student's school participation. They include test scores, immunization record, attendance records, and all pertinent information on the student.

Retention and Disposition

Retain until separation, and then destroy records.

Categories

School District
Elementary School

Effective

06/1999 – 08/2008

Previous Schedule Number

SD-20-35