

# Disaster plan records (GRS-2022)

## Utah General Retention Schedule

### Description

Disaster plans for records and office operations ensure that essential government functions continue to be performed following natural disasters, accidents, technical, or attack related emergencies. Information includes plans for restoring operations and protecting facilities and resources. Disaster recovery training materials may be included.

### Retention and Disposition

Retain until superseded, and then destroy records.

### Appraisal

These records have administrative value(s).

### Categories

Security Services

### Effective

06/2014

### Previous Schedule Number

SG-16-18