

**This schedule has been discontinued. Please use GRS-1951: Mandated or significant training materials.**

## **Teaching aids training records (GRS-1460) (DISCONTINUED)**

### **Utah General Retention Schedule**

#### **Description**

These are records of teaching aids used for personnel instruction which include manuals, syllabi, textbooks, and other training aids developed by the agency.

#### **Retention and Disposition**

Retain permanently. Records may be transferred to the archives.

#### **Categories**

Human Resources

#### **Effective**

05/1998 – 04/2018

#### **Previous Schedule Number**

SD-14-33