

Liability risk management case files (GRS-2013)

Utah General Retention Schedule

Description

Case files of the reporting, investigation, and settlement of liability claims filed against the governmental agency.

Retention and Disposition

Retain for 20 years, and then destroy records.

Appraisal

These records have administrative value(s).

Appraisal Note

Fiscal value is based on the need to maintain the records for financial audit or financial obligations.

Categories

Security Services

Effective

04/2018

Previous Schedule Number

SG-16-9