

# Liability risk management case files (GRS-2013)

## Utah General Retention Schedule

### Description

Case files of the reporting, investigation, and settlement of liability claims filed against the governmental agency.

### Retention and Disposition

Retain for 20 years, and then destroy records.

### Appraisal

These records have administrative value(s).

### Appraisal Note

Fiscal value is based on the need to maintain the records for financial audit or financial obligations.

### Categories

Security Services

### Effective

04/2018

### Previous Schedule Number

SG-16-9