

# Insurance claim records (GRS-2010)

## Utah General Retention Schedule

### Description

These records document coverage or compensation for a covered loss. Records may include validated claims and payments issued.

### Retention and Disposition

Retain for 12 years, and then destroy records.

### Appraisal

These records have fiscal value(s).

### Appraisal Note

Fiscal value is based on the need to maintain the records for financial audit or financial obligations.

### Categories

Security Services

### Effective

04/2018

### Previous Schedule Number

SG-16-6