

Educational advising records (GRS-2042)

Utah General Retention Schedule

Description

These records document the interactions between students and advisors regarding education requirements and planning.

Retention and Disposition

Retain for 5 years after separation, and then destroy records.

Appraisal

These records have administrative value(s).

Categories

Colleges and Universities

Effective

09/2017

Previous Schedule Number

SG-18-7