

This schedule has been discontinued. Please use GRS-666: Community development block grant administrative records.

Community development block grant administrative records (GRS-1056) (DISCONTINUED)

Utah General Retention Schedule

Description

These files document the administration of projects funded under the Community Development Block Grant program (CDBG). These projects include both direct grants and regrants. The records include the preliminary reports, audits, certificates, maps, and related correspondence. Under the federal guidelines, agencies are required "to maintain records in sufficient detail to demonstrate compliance with the provisions" concerning affirmative action, labor and environmental standards (24 CFR 570.611(f) (1993)).

Retention and Disposition

Retain for 3 years after end of project or program, and then destroy records.

Categories

Planning and Zoning

Effective

12/1997 – 04/2018

Previous Schedule Number

MUN-20-14