

Bonds, notes & interest payments (GRS-1801)

Utah General Retention Schedule

Description

These are critical bond documents that are used for the life of bills, notes, debt securities, debt obligations, or bonds. Included are book entries, statements and payment confirmations, application and certificate for eligibility, and related records.

Retention and Disposition

Retain for 3 years after final action, and then destroy records.

Appraisal

These records have fiscal value(s).

Appraisal Note

Fiscal value is based on the need to maintain the records for financial audit or financial obligations.

Categories

Financial Management

Effective

04/2018

Previous Schedule Number

SG-7-12