

Section 504 student records (GRS-16548)

Utah General Retention Schedule

Description

These records document the progress and participation of students under Section 504 of the Rehabilitation Act. Records may include 504 plans, manifestation review records, parental information and correspondence, financial assistance, assessments and related records.

Retention and Disposition

Retain for 3 years after separation, and then destroy records.

Appraisal

These records have administrative, and/or legal value(s).

Appraisal Note

Section 504 is a civil rights law under the Rehabilitation Act of 1973 that is intended to protect students from discrimination because of disabilities. These are not part of an individualized education plan (IEP).

Categories

Education

Effective

06/2018