

# **Board of adjustment case files (GRS-655)**

## **Utah General Retention Schedule**

### **Description**

These case files document the zoning activities of the Board of Adjustment. They are used to document the cases brought before the Board of Adjustment and its decisions. They contain the original application; findings and order; correspondence; and any exhibits such as plot plans or elevations.

### **Retention and Disposition**

Retain permanently. Records may be transferred to the archives.

### **Appraisal**

These records have historical value(s).

### **Appraisal Note**

These records have historical value based on their evidence of significant policy formulation and business processes of the government.

### **Categories**

Planning and Zoning

### **Effective**

05/2018

### **Previous Schedule Number**

CO-28-3