

Grant records (GRS-1859)

Utah General Retention Schedule

Description

These records document grants received or awarded by governmental entities, which may contain applications, notice of award, reports, correspondence, and related records.

Retention and Disposition

Retain for 7 years after final action, and then destroy records.

Appraisal

These records have administrative, and/or fiscal value(s).

Appraisal Note

Fiscal value is based on the need to maintain the records for financial audit or financial obligations.

Categories

Financial Management

Effective

07/2018

Previous Schedule Number

SG-7-70