

**This schedule has been discontinued. Please use GRS-1731: Contract and lease records.**

## **School construction legal files (GRS-1412) (DISCONTINUED)**

### **Utah General Retention Schedule**

#### **Description**

These construction records document agreements between the school district, architects, contractors and subcontractors. They include original agreements and contracts, certificates of insurance, and performance bonds.

#### **Retention and Disposition**

Retain for 6 years after expiration of contractual agreement, and then destroy records.

#### **Categories**

Facility Management

#### **Effective**

06/1997 – 11/2018

#### **Previous Schedule Number**

SD-11-17