

# Agency history records (GRS-1723)

## Utah General Retention Schedule

### Description

These records document the organization and reorganization of governmental entities. Information includes history, functional information, geographical boundaries, organizational files and related records.

### Retention and Disposition

Retain permanently. Transfer records to the archives.

### Appraisal

These records have administrative, and/or historical value(s).

### Appraisal Note

These records are historical as they document the creation, operation, and closure of governmental entities.

### Categories

Administrative

### Effective

11/2018

### Previous Schedule Number

SG-1-76