Special assessment project governance records (GRS-16555)

Utah General Retention Schedule

Description
Special assessments are charges levied against a specific geographic area for specific benefits from public projects. These records are used to ensure legal requirements are met to establish the area. These records document the governing body's resolutions, hearings, ordinances, maps, and related records.

Retention and Disposition
Retain permanently. Records may be transferred to the archives.

Retention Justification Note
Retention is to be determined by individual governmental entities. Disposition is based on the historical appraisal of these records.

Appraisal
These records have historical value(s).

Appraisal Note
These records have historical value based on their importance in providing evidence of the significant effects of governmental programs and actions on individuals, communities, and the natural and man-made environment.

Categories
Clerk

Effective
01/2020