# Department financial records (GRS-16592)

## **Utah General Retention Schedule**

### Description

These are records related to monies collected or paid in the conduct of business for the Department of Corrections. Information may include invoices, revenue, expenses, and related accounting records. Budget records are not included.

#### **Retention and Disposition**

Retain for 7 years, and then destroy records.

### Effective

11/2023