

Transportation allowance applications (GRS-2163)

Utah General Retention Schedule

Description

These application forms are completed by parents who must transport their student to and from school or the bus stop. Parents of pupils living 1.5 miles or more from their assigned school are eligible to be paid a transportation allowance when regular school transportation is unavailable under State guidelines. These forms include date, student's name, school, grade, parent's name, telephone number, address, parent's social security number, distance from home to school or distance from home to bus stop, school year covered, parent's signature, district policy, and (if approved) indication of rate to be paid.

Retention and Disposition

Retain for 4 years, and then destroy records.

Categories

School District

Elementary School

Effective

06/1994

Previous Schedule Number

SD-1(94)-42