# Food service inspection reports (GRS-2227)

## **Utah General Retention Schedule**

#### Description

These weekly reports identify the strenghts and weaknesses of each kitchen regarding safety, cleanliness, and compliance with operating procedures. Information includes date of report, facility, condition of the kitchen, and comments.

## **Retention and Disposition**

Retain for 3 years, and then destroy records.

## Categories

Administrative

#### **Effective**

10/2000

#### **Previous Schedule Number**

SG-1(229)-15