

# Sex offender registration case files (GRS-2243)

## Utah General Retention Schedule

### Description

Records created under the authority of UCA 77-27-21.5 (1993) which requires the Department "to collect, analyze, and maintain information on sex offenders and sex offenses" and to make that information available to law enforcement agencies and to control "access to information gathered under this section." Information includes sex offenders profile form, sex-offender victim information form, and change of address form. After their legal retention period expires they are transferred to the Department's Intelligence files, where they are maintained for 1 year.

### Retention and Disposition

Retain for 6 years, and then destroy records.

### Categories

Administrative

### Effective

10/2000

### Previous Schedule Number

SG-1(229)-31