

Inmate restitution files (GRS-2256)

Utah General Retention Schedule

Description

These files document the restitution and other obligations that inmates are ordered to pay for damages they have done to either the State's or another inmate's property. Information includes name, date, file number, amount of payment, letter of authorization, and related correspondence.

Retention and Disposition

Retain for 1 year after final action, and then destroy records.

Categories

Business Services

Effective

06/1999

Previous Schedule Number

SG-2(229)-11