

# Building inspection files (GRS-2284)

## Utah General Retention Schedule

### Description

The building inspection reports are used to ensure the adequacy of protection and preventative measures taken against potential natural and man-made hazards. The files contain the inspection worksheets, final reports, correspondence and responses to findings.

### Retention and Disposition

Retain permanently. Records may be transferred to the archives.

### Categories

Facility and Property

### Effective

08/1999

### Previous Schedule Number

SG-5(229)-4