

# Laundry equipment maintenance files (GRS-2293)

## Utah General Retention Schedule

### Description

These files document the service and maintenance performed on the laundry facility equipment. Includes type of service, date performed, problems reported, etc.

### Retention and Disposition

Retain until disposition of asset, and then destroy records.

### Categories

Facility and Property

### Effective

08/1999

### Previous Schedule Number

SG-5(229)-13