

# Prison library card catalog (GRS-2298)

## Utah General Retention Schedule

### Description

This series documents the title and location of each book or magazine maintained by the library. Information includes the catalog number, the title of the book or magazine, the publisher's name, the author's name, and a brief description of the item.

### Retention and Disposition

Retain until superseded, and then destroy records.

### Categories

Facility and Property

### Effective

08/1999

### Previous Schedule Number

SG-5(229)-18