

Inmate jail reimbursement billings (GRS-2324)

Utah General Retention Schedule

Description

Provides a record of billings by county correctional facilities for housing and medical attention given to inmates. Includes the inmates name, housing and medical costs, dates of residency, and signature of authorized agency allowing reimbursement. A warrant request is attached to each billing for payment by the state.

Retention and Disposition

Retain for 5 years, and then destroy records.

Categories

Financial Management

Effective

10/2000

Previous Schedule Number

SG-6(229)-16