# Captain and lieutenant testing files (GRS-2334)

## **Utah General Retention Schedule**

## Description

Provides a record of the employee testing for promotion to the rank of Captain or Lieutenant. Contains the answer and score sheets.

### **Retention and Disposition**

Retain until final action, and then destroy records.

## Categories

Human Resources

#### **Effective**

08/1999

### **Previous Schedule Number**

SG-7(229)-2