

Disciplinary hearing orders (GRS-2336)

Utah General Retention Schedule

Description

Provides a record of the final decision and order issued by the executive director regarding an employee disciplinary hearing. Consists of the order, any recommendations of the Administrative Law Judge, reports, etc.

Retention and Disposition

Retain for 5 years, and then destroy records.

Categories

Human Resources

Effective

08/1999

Previous Schedule Number

SG-7(229)-4