Disciplinary hearing orders (GRS-2336)

Utah General Retention Schedule

Description
Provides a record of the final decision and order issued by the executive director regarding an employee disciplinary hearing. Consists of the order, any recommendations of the Administrative Law Judge, reports, etc.

Retention and Disposition
Retain for 5 years, and then destroy records.

Categories
Human Resources

Effective
08/1999

Previous Schedule Number
SG-7(229)-4