

Employee medical records (GRS-2338)

Utah General Retention Schedule

Description

These files document employee medical history relating to job related medical incidents. The files may include bloodborn pathogen information as required by OSHA Bloodborn Pathogen regulations 29 CFR part 1910.1030, bloodborn pathogen exposure report, airborne pathogen exposure report, Worker's Compensation records, fitness for duty case files, suitability assessment files, drug testing records, and ADA related records.

Retention and Disposition

Retain for 30 years after separation, and then destroy records.

Categories

Human Resources

Effective

08/1999

Previous Schedule Number

SG-7(229)-6