

# Alcohol and substance abuse records (GRS-2349)

## Utah General Retention Schedule

### Description

Records of diagnosis and treatment for clients charged to the care of the Alcohol and Substance Abuse Treatment Program at the State Prison or Adult Probation and Parole. Information includes diagnostic records, consent forms for the release of information, treatment records, and attendance records of treatment sessions.

### Retention and Disposition

Retain for 10 years after separation, and then destroy records.

### Categories

offender Medical

### Effective

10/1999

### Previous Schedule Number

SG-8(229)-2