

Inmate medical record (GRS-2352)

Utah General Retention Schedule

Description

Documents all medical procedures conducted on inmates. Information includes physician orders, prescriptions, pharmaceutical records, progress notes, lab reports, prescription/treatment history, intake history records, consultation reports, medical history, psychiatric notes, psychological notes, x-rays, health care request forms, medical clearance forms, memorandums, record request forms, dental examinations/treatment, optometry examinations, audiology reports, physical therapy treatments, psychological assessments, psychological histories, discharge summary, mental health treatment plans and psychological test results.

Retention and Disposition

Retain for 10 years after separation, and then destroy records.

Categories

offender Medical

Effective

04/2000

Previous Schedule Number

SG-8(229)-5