

Activity sign-up lists (GRS-2357)

Utah General Retention Schedule

Description

These lists are used to track which inmates register for various activities such as facility sporting events, barber/beauty salon visits, etc. Includes the name of the inmate, inmate number, type of activity and date.

Retention and Disposition

Retain for 6 months, and then destroy records.

Categories

offender Supervision

Effective

07/2000

Previous Schedule Number

SG-9(229)-1