

# Attorney sign-in log (GRS-2360)

## Utah General Retention Schedule

### Description

These logs are used to document attorney and other agency personnel access to inmates. Information includes name, bar number or agency name, date, and the name of the inmate.

### Retention and Disposition

Retain for 2 years, and then destroy records.

### Categories

offender Supervision

### Effective

02/2006

### Previous Schedule Number

SG-9(229)-4