

# Tax distribution reports (GRS-237)

## Utah General Retention Schedule

### Description

These are the monthly and yearly summary reports of appropriations of collected taxes by taxing districts.

### Retention and Disposition

Retain for 3 years, and then destroy records.

### Appraisal

These records have administrative, and/or fiscal value(s).

### Appraisal Note

Fiscal value is based on the need to maintain the records for financial audit or financial obligations.

### Categories

Auditor

### Effective

03/1991

### Previous Schedule Number

CO-13-13