

Offender criminal histories (GRS-2385)

Utah General Retention Schedule

Description

Documents the history of all offenders on probation or parole. Includes offender's name, history of charges, commitments, name of case worker, monthly reports to probation or parole officer, copies of court records, a history of probation or parole, incident reports, restitution data, correspondence and the probation or parole agreement.

Retention and Disposition

Retain for 10 years after final action, and then destroy records.

Categories

offender Supervision

Effective

08/2004

Previous Schedule Number

SG-9(229)-29