Video tape files of incidents (GRS-2412)

Utah General Retention Schedule

Description
Consists of video tapes recorded during forced cell movements or incidents involving inmates. The videos are used for litigation support against charges of brutality, property damage, etc. A forced cell movement occurs when an inmate is assigned to another cell and refuses to move on his/her own accord. Inmate incident videos consist of recorded incidents which occur in areas under surveillance.

Retention and Disposition
Retain for 3 years, and then destroy records.

Categories
Security

Effective
10/2000

Previous Schedule Number
SG-10(229)-19