

Deposits with the state treasurer (GRS-242)

Utah General Retention Schedule

Description

These forms accompany deposits to the State Treasurer's office for fees collected for the Children's Trust Fund and Displaced Homemaker as part of the marriage license fees. They serve as a receipt for deposits. They include depositor document number, collecting organization's name and address, collection period, accounting distribution organization and account codes, organization name, amount collected, total remittance, preparer's name and telephone number, authorizing judge or agent and date.

Retention and Disposition

Retain for 3 years, and then destroy records.

Appraisal

These records have administrative, and/or fiscal value(s).

Categories

Auditor

Effective

06/1994

Previous Schedule Number

CO-13-18