

Adoption case files (GRS-2477)

Utah General Retention Schedule

Description

These records document adoption placements for children whose birth parents have either been deprived of or have permanently relinquished their parental rights. Information includes face sheet, intake information, social history, closing information, medical, genetic, and birth information, educational records, psychological evaluations, birth certificates, legal documents, adoption reports, summons, paternity rights, administrative reviews, investigative reports, handwritten notes, financial reports, and correspondence.

Retention and Disposition

Retain permanently. Records may be transferred to the archives.

Categories

Child and Family Services

Effective

08/1995

Previous Schedule Number

SG-1(1116)-19