

Adoption subsidy records (GRS-2480)

Utah General Retention Schedule

Description

These are subsidy agreements to adopting families and are used to track eligibility and provide an audit trail for payments. State subsidies may be one time, time-limited, or long-term, depending on the circumstances of the family and the child's needs. Medical, dental, psychological, and long-term maintenance subsidies continue until age 18, or until age 21 if the state has determined that the child has a mental or physical handicap which warrants continuing assistance. All state subsidy agreements are reviewed annually for continued eligibility (Utah Administrative Code R537-43.2 (1993)).

Retention and Disposition

Retain for 20 years, and then destroy records.

Categories

Child and Family Services

Effective

02/2009

Previous Schedule Number

SG-1(1116)-22