

Child protective services investigation case files (GRS-2482)

Utah General Retention Schedule

Description

These are investigations and findings of reported child abuse and neglect cases. Child protective service workers use this information to determine whether or not a child is the victim of abuse, neglect, or dependency. Information may include name, court actions, investigations, guardian information, psychiatric and psychological information, and victim information.

Retention and Disposition

Retain for 100 years after case is closed, and then destroy records.

Retention Justification Note

Retention comes from Administrative Rule R501-7-7(F). All case files shall be retained for a minimum of 100 years from the date the case is closed.

Appraisal

These records have legal value(s).

Categories

Child and Family Services

Effective

04/2016

Previous Schedule Number

SG-1(1116)-24