

Adoption subsidy records (GRS-2493)

Utah General Retention Schedule

Description

These records are subsidy agreements with adopting families and are used to track eligibility and provide an audit trail for payments. State subsidies may be one-time, time-limited, or long term, depending on the circumstances of the family and the child's needs. Medical, dental, psychological, and long-term maintenance subsidies continue until age 18 or until age 21 if the state has determined that the child has a mental or physical handicap which warrants continuing assistance. All state subsidy agreements are reviewed annually for continued eligibility (Utah Administrative Code R537-43.2 (1993)).

Retention and Disposition

Retain for 20 years, and then destroy records.

Appraisal

These records have administrative value(s).

Categories

Child and Family Services

Previous Schedule Number

SG-2(1116)-1