

Client case files (GRS-2568)

Utah General Retention Schedule

Description

These are complete case histories of clients receiving services provided by or through a Family Support office (OFS). Programs are funded by the Department of Human Services and/or local discretionary funds.

Retention and Disposition

Retain for 5 years, and then destroy records.

Categories

Division of Family Support

Effective

09/1995

Previous Schedule Number

SG-5(1116)-1