

Citations (GRS-2589)

Utah General Retention Schedule

Description

These records document traffic infringement citations and warning citations issued by officers of the Utah Highway Patrol. Information includes personal information of the defendant and vehicle description information. These records also contain a description of the charges against the defendant including appropriate state, county, or city code citation as well as location, date, and time of alleged offense. The signature and badge number of the reporting officer and the date and address of the defendant's hearing are also included.

Retention and Disposition

Retain for 10 years, and then destroy records.

Categories

Utah Highway Patrol

Effective

07/2014

Previous Schedule Number

SG-1(1228)-3