

# Evidence records (GRS-2590)

## Utah General Retention Schedule

### Description

These records track all incoming evidence collected by Utah Highway Patrol officers. Information includes the case number or owner of evidence received, the list of evidence items, the reason for the collection of evidence, and the name of the officer submitting the evidence. Information also includes weapon disposal, disposal area to which evidence is released, and date and authorization of release. Violent felony records including homicide, sexual assault and fatal crashes are not included in this schedules.

### Retention and Disposition

Retain for 10 years after final action, and then destroy records.

### Categories

Utah Highway Patrol

### Effective

07/2014

### Previous Schedule Number

SG-1(1228)-8